

FINANCIAL DEPARTMENT.

No. 147—B. & R. 40, dated 9th July 1910, as amended by No. 1791—B. & R. 342, dated 10th September 1910.

From this date until further notice, applications from the public will be received in the undermentioned Treasuries for issue of supply bills on the Treasuries noted against each :—

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| 1. Mysore District Treasury. | { (1) State Huzur Treasury, Bangalore.
(2) District Treasury, Kolar.
(3) District Treasury, Shimoga. |
| 2. State Huzur Treasury. | { (1) District Treasury, Kolar.
(2) District Treasury, Shimoga. |
| 3. Chitaldrug District Treasury. | { State Huzur Treasury, Bangalore. |

2. Each application should contain the following particulars :—

- (1) Amount for which supply bill is required ;
- (2) Name of Treasury at which payment is required ; and
- (3) Name and address of the applicant for supply bill ;

and should be sent in the case of (1) and (3), to the Deputy Commissioner, Treasury Department, concerned, and in the case of (2), to the Officer in charge, State Huzur Treasury, together with the amount for which bills are required and the amount of the commission at $\frac{1}{2}$ per cent.

3. No supply bill will be issued for less than Rs. 500.

4. The undermentioned Taluk Treasuries have also been authorised to receive applications for issue of supply bills :—

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| Mysore District— | (1) Hunsur. |
| | (2) Seringapatam. |
| | (3) Nanjangud. |
| | (4) T.-Narsipur. |
| Chitaldrug District— | (5) Chamrajnagar. |
| | (6) Davangere. |

The application should in this case be addressed to the Amildar of the taluk concerned under the same conditions as above. He will receive the application and the amounts of the bill and commission sent therewith and grant a receipt in the prescribed form and obtain the required supply bill from the District Treasury concerned and deliver it to the party on his surrendering the receipt originally granted.

Circular No. 2930—G. A. D. 377, dated 14—13th November 1910.

To

All Gazetted Officers, Amildars, Deputy Amildars and Munsiffs.

The undersigned has the honor to observe that certificates of giving over and taking charge, or of proceeding on and returning from leave in the case of officers to whom this circular is addressed are not received in this office in many instances till long after the occurrence, and in some instances not received at all, till called for by this office. This throws unnecessary work on this office in issuing requisitions for such certificates (the number of requisitions issued during the last two official years and the three months of the current year being about 280, 270 and 70 respectively), besides putting it to very great inconvenience in not being in possession of up-to-date information regarding these incidents in the services of gazetted and other officers, which information is necessary for several purposes.

To avoid this inconvenience, the undersigned has the honor to invite the attention of all officers to Article 47 of the Civil Account Code, Volume I, which requires that such transfers of charge should be reported *by post of the same day* to the Comptroller, and to request that special attention may be given to this rule in future. This report is required for audit purposes and should be submitted direct by the officers immediately concerned, separate reports being sent to higher administrative authorities through the usual channel as required by departmental rules.

The report may be in the form of a letter, specimen of which is appended below. This cancels the form annexed to this office Circular No. 1918—G. A. 637, dated 17th September 1898, published in Part II of the *Mysore Gazette* dated 29th September 1898.

J. S. CHAKRAVARTI,
Comptroller.